



YEARLY STATUS REPORT - 2021-2022

Part A

Data of the Institution

1.Name of the Institution		Govt. Autonomous PG College Chhindwara
• Name of the Head of the institution		Dr. Amitabh Pande
• Designation		Incharge-Principal
• Does the institution function from its own campus?		Yes
• Phone No. of the Principal		9993462503
• Alternate phone No.		07162243257
• Mobile No. (Principal)		7746000861
• Registered e-mail ID (Principal)		hepgchhindwara@mp.gov.in
• Address		Dharm Tekri
• City/Town		CHHINDWARA
• State/UT		Madhya Pradesh
• Pin Code		480002
2.Institutional status		
• Autonomous Status (Provide the date of conferment of Autonomy)		
• Type of Institution		Co-education
• Location		Urban

• Financial Status	UGC 2f and 12(B)				
• Name of the IQAC Co-ordinator/Director	Dr. D. D. VISHWAKARMA				
• Phone No.	07162230733				
• Mobile No:	9424344028				
• IQAC e-mail ID	iqacchhindwara@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year))	http://mphihereducation.nic.in/Portal/Handlers/AOAR_ReportByID.aspx?ID=1609				
4.Was the Academic Calendar prepared for that year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	http://www.mphihereducation.nic.in/InstitutePortal/Public/Document_Details.aspx?id=ODMzOA==&InstId=NDA3				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B+	74.69	2005	28/02/2005	27/02/2010
Cycle 2	B	2.8	2014	24/09/2014	23/09/2019
Cycle 3	B	2.24	2022	16/05/2022	15/05/2027
6.Date of Establishment of IQAC			24/11/2006		
7.Provide the list of Special Status conferred by Central and/or State Government on the Institution/Department/Faculty/School (UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC, etc.)?					
Institution/ Department/Faculty/School	Scheme	Funding Agency	Year of Award with Duration	Amount	
Nil	Nil	Nil	Nil	Nil	
8.Provide details regarding the composition of the IQAC:					
• Upload the latest notification regarding the composition of the IQAC by the HEI	No File Uploaded				

9.No. of IQAC meetings held during the year	5	
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions taken uploaded on the institutional website? 	Yes	
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded	
10.Did IQAC receive funding from any funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> If yes, mention the amount 		
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
<p>1. SSR was Prepared and NAAC Team was invited for the third cycle accreditation. 2. Plan of action and assessment was made on the recommendation of NAAC Peer team visit report. 3. NEP -2020 was implemented as per the directions of Department of Higher education Madhya Pradesh. 4. Several Trainings and special lectures were conducted to educate the students and train the teachers regarding NEP -2020. 5. An Open Gym was stablished with the fund sectioned by the RUSA for the purpose to Create Health awareness to the students and to the general Public. 6. Botanical Garden was recognized and new plantation was done for the educating the students regarding locally grown herbal medicinal plants.</p>		
12.Plan of action chalked out by IQAC at the beginning of the academic year towards quality enhancement and the outcome achieved by the end of the academic year:		
Plan of Action	Achievements/Outcomes	
The installation of solar panel was proposed to conserve energy resources and promote renewable energy.	Solar panels were installed.	
13.Was the AQAR placed before the statutory body?	Yes	
<ul style="list-style-type: none"> Name of the statutory body 		

Name of the statutory body	Date of meeting(s)
Committee of HODs	14/02/2023
14. Was the institutional data submitted to AISHE ?	Yes
<ul style="list-style-type: none"> Year 	
Year	Date of Submission
2023	30/05/2023
15. Multidisciplinary / interdisciplinary	
16. Academic bank of credits (ABC):	
17. Skill development:	
18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)	
19. Focus on Outcome based education (OBE): Focus on Outcome based education (OBE):	
20. Distance education/online education:	

Extended Profile

1. Programme

1.1 20

Number of programmes offered during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

2.Student

2.1 10636

Total number of students during the year:

File Description	Documents
Institutional data in Prescribed format	View File

2.2 3083

Number of outgoing / final year students during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

2.3 11123

Number of students who appeared for the examinations conducted by the institution during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

3.Academic

3.1 57

Number of courses in all programmes during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

3.2 70

Number of full-time teachers during the year:

Extended Profile

1. Programme

1.1 20

Number of programmes offered during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

2. Student

2.1 10636

Total number of students during the year:

File Description	Documents
Institutional data in Prescribed format	View File

2.2 3083

Number of outgoing / final year students during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

2.3 11123

Number of students who appeared for the examinations conducted by the institution during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

3. Academic

3.1 57

Number of courses in all programmes during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

3.2	70
Number of full-time teachers during the year:	
File Description	Documents
Institutional Data in Prescribed Format	View File
3.3	81
Number of sanctioned posts for the year:	
4.Institution	
4.1	7200
Number of seats earmarked for reserved categories as per GOI/State Government during the year:	
4.2	29
Total number of Classrooms and Seminar halls	
4.3	210
Total number of computers on campus for academic purposes	
4.4	498.07057
Total expenditure, excluding salary, during the year (INR in Lakhs):	

Part B

CURRICULAR ASPECTS

1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

The Government Autonomous College follows the curriculum established by the Higher Education Department, MP, while maintaining the right to modify portions of it under expert guidance. This autonomy ensures that the syllabus remains relevant and is tailored to reflect academic trends and job market needs, all while being carefully crafted.

The aim is to create programs that acknowledge and promote local and regional resources, modifying and enhancing them as needed. This is done with the ultimate objective of fostering essential human values and morals in students.

The History Department, for instance, offers a full course on the History of Marathas, a subject deeply relevant to the region. Internship opportunities and educational trips are designed to provide students with a comprehensive understanding of the area's rich historical and cultural heritage.

In the Department of Botany, a taxonomy unit has been introduced in the second year of BSC, which includes the practical study of local plant species.

The Department of Sociology focuses on the social, cultural, and economic conditions of the area's tribal populations, showing profound empathy towards societal issues.

File Description	Documents
Upload additional information, if any	View File
Link for additional information	http://www.mphighereducation.nic.in/InstitutePortal/Public/Document_Details.aspx?id=MzI4MA==&InstId=NDA3%20

1.1.2 - Number of Programmes where syllabus revision was carried out during the year

0

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	No File Uploaded
Details of syllabus revision during the year	View File
Any additional information	No File Uploaded

1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

130

File Description	Documents
Curriculum / Syllabus of such courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	No File Uploaded
MoUs with relevant organizations for these courses, if any	No File Uploaded
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of new courses introduced across all programmes offered during the year

2

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	No File Uploaded
Institutional data in prescribed format (Data Template)	No File Uploaded

1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

18

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	No File Uploaded
Any additional information	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

This advanced education institute is deeply committed to

integrating socio-cultural issues into its teaching and curriculum. It consistently highlights disparities between mainstream and marginalized societies, focusing on topics like gender inequality, labor division disparities, environmental degradation, and climate change. Students are encouraged to critically analyze these issues and incorporate them into their research.

Courses at the undergraduate level include real-world challenges like environmental damages, as well as socio-legal issues such as dowry, divorce, domestic violence, and challenges faced by senior citizens and youth. The curriculum incorporates important societal topics like casteism, communalism, and cybercrime.

A dedicated Environmental Chemistry course develops scientific aptitude among postgraduate students. The college actively fosters cultural respect, equality, and healthy competition, conducting a variety of activities throughout the year. The institute is dedicated to nurturing well-rounded, culturally aware, and socially conscious individuals.

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	No File Uploaded
Any additional information	No File Uploaded

1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

0

File Description	Documents
List of value-added courses	View File
Brochure or any other document relating to value-added courses	No File Uploaded
Any additional information	No File Uploaded

1.3.3 - Number of students enrolled in the courses under 1.3.2 above

0

File Description	Documents
List of students enrolled	View File
Any additional information	No File Uploaded

1.3.4 - Number of students undertaking field work/projects/ internships / student projects

4357

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	View File
Any additional information	No File Uploaded

1.4 - Feedback System

1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni E. None of the above

File Description	Documents
Provide the URL for stakeholders' feedback report	Nil
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	No File Uploaded
Any additional information	No File Uploaded

1.4.2 - The feedback system of the Institution comprises the following E. Feedback not collected

File Description	Documents
Provide URL for stakeholders' feedback report	Nil
Any additional information	View File

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment of Students

2.1.1.1 - Number of students admitted (year-wise) during the year

10636

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)

7200

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

The College caters students from diverse educational, socio-cultural and linguistic backgrounds. College has many programmes and schemes for student's welfare, especially for slow learners and advance learners. Slow learners are identified by continuous assessment in class and assignment work. This includes periodical assessment of performance in the classroom, laboratories and assignments provided to them. The College adopts various strategies to cater the needs of slow learners. Coaching for SC/ST/OBC & minorities, Entry in services coaching etc.

The College makes special efforts to help weaker students through online remedial coaching. The students with differential needs and special challenges are supported with study material, stationary, counselling as well as personal online tutoring.

The interactive and informal classroom atmosphere encourages advanced learners to ask questions and express their opinions. The assignments are the indicators of their skills, aptitudes and

interest. Moreover the college has provided in each department accessibility to inflibnet. The College provides an environment and learning spaces wherein advanced learners take initiatives in various academic and co-curricular activities. The College is sensitive and compassionate about the needs of differently able students, the College is aware about government policies regarding such students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
01/03/2022	10636	70

File Description	Documents
Upload any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

Students are the focus of all curricular, co-curricular and extracurricular activities. The College is dedicated in creating a student friendly environment so that students can feel free to learn. Various methods have been adopted from time to time to improve teaching learning experience which is described as follows;

First of all it is very important to develop the conceptual knowledge of the subject. This is done through classroom lecture method and ICT enabled teaching to develop the interest of students and for better understanding of concepts.

After gaining subjective knowledge students are involved in participative learning so as to eradicate hesitations and build self confidence among the students.

Final stage is to correlate the theoretical knowledge gained with real time observations; this is done through experiential learning.

Most of the faculty use audio-visual techniques to enhance the quality of their lectures. Individual presentation and group discussions are common features in this institute. Role-play; quiz and semi-surprise class test are unique features in class room teaching. Frequent Educational visits to create a fine balance between theory and practice is an essential part of the curriculum. All these efforts create a holistic and multifaceted development of the students.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional Information	Nil

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

Generally teaching in college is done through traditional classroom education. However e-learning atmosphere also provides by our college for effective teaching and learning.

1. In addition to traditional classroom teaching using chalk and board teaching, the faculty member uses PPT, Video clippings, online sources, to expose the students for advanced knowledge and practical learning.
2. Most of the Post graduate classrooms are furnished with LCD/Computers
3. Most of the faculty use interactive methods for teaching. The major emphasis is on classroom interaction in terms of seminars, group discussions, assignments, quiz/tests/viva and laboratory work.

During the COVID-19 pandemic, a new mode of study- teaching is introduced and developed. Almost all the teachers have experienced online teaching through mobile phones and laptops/desktop. Online learning platforms like Google-meet have been used to teach students by using E-resources such as Inlibnet N-list programme.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	Nil
Upload any additional information	View File

2.3.3 - Ratio of students to mentor for academic and other related issues

2.3.3.1 - Number of mentors

70

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	View File
Circulars with regard to assigning mentors to mentees	No File Uploaded

2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

The College follows the Academic Calendar as scheduled by the DHE, MP, however the College has an individual independent Academic and Evaluation calendar. The Academic Calendar includes the dates of commencement and completion of the syllabus, schedules of internal exams etc. It specifies the dates of term end examinations. Tentative schedule of practical exams and viva-voce and theory examination are also mentioned in the Academic calendar.

The Academic calendar committee /timetable committee designs the schedule for the College and place it before the Principal for the approval. It is discussed in Staff Council meetings and Departmental meetings. The students are informed regarding examinations and extra-curricular activities through College website, print notice boards and circulars

The entire program me taught in various disciplines operate, under one master schedule.

The HODs assigns subjects, laboratory sessions based on faculty's subject expertise and experience. Final departmental timetable comes into shape which is displayed and circulated among the faculties and the students.

At the end of each semester the faculty submits the teaching record which holds the records of actual sessions conducted against the plan. This daily diary is checked by higher authorities during their periodical visits in the Institution.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full-time teachers against sanctioned posts during the year

70

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	View File
List of the faculty members authenticated by the Head of HEI	No File Uploaded
Any additional information	No File Uploaded

2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

47

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	View File
Any additional information	No File Uploaded

2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

70

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	View File
Any additional information	No File Uploaded

2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

60

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	View File
Any additional information	No File Uploaded

2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

0

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	No File Uploaded
Upload any additional information	No File Uploaded

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

Government Autonomous PG College Chhindwara has its confidential, efficient and reliable examination system. The College has kept it open for reformation and modulation from time to time. Information Technology is utilised for all activities associated with online examination form, fees payment, generation of admit card, and online declaration of the results. All the facilities are

available for students in college premises; students can also use the IT services from any MP Online centre. The college declares the examination schedule well in advance .The schedule is put up on rolling notice board of college the website; the print notices are displayed on the notice board. Due care is taken to adhere to the examination schedule.

The College has its own software in Autonomous cell through which the confidential works of examination are performed. The College promotes the students indulged in sports and cultural activities and flexibility in examination is provided on demand.

The preparation of results is outsourced to ensure transparency and objectivity in the process.

Adequate financial budget allocation has been made to the examination office to streamline the examination process. Any discrepancies in evaluation are attended by Autonomous cell.

Students are given the facility of revaluation and verification.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

The College offers 18 programmes in various subjects related to Science, Commerce and Humanities field. The College also offers Functional Hindi course and courserelated to Moral valueand Entrepreneurship.These courses develop Critical thinking, Scientific temper, Research knowledge, Social interaction, Effective communication, Ethics and Moral values, and Environmental Awareness Students are able to compete various competitive examinations namely, NET, SLET, CATetc.

The syllabus of UG and PG course and its related learning outcome is discussed in the Board of Studies meeting every year. The Board of Studies is made up of internal faculty and external members from other college of Madhya Pradesh. The learning outcome discussed by the Chairman of the Board of Studies in which the

suggestions and proposals made by the group members are considered and attention is also given to the introduction and improvement of the new programme.

While defining the learning outcomes faculty member of each department pay attention on the local, National and Academic need of the student. The question papers are designed keeping in mind the learning outcomes of the students.

All the learning outcomes related to various subject are displayed on the website.

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	View File
Upload any additional information	No File Uploaded
Link for additional Information	http://www.mphighereducation.nic.in/InstitutePortal/Public/Document_Details.aspx?id=MzI4MA%3d%3d&InstId=NDA3

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

Knowledge and skills acquired by the students and their capacity for critical thinking are evaluated through CCE, END SEMESTER EXAMINATION AND PERSONAL INTERACTIONS.

The assessment tools and procedures for measuring the attainment of each of the POs and PSOs are mentioned as under;

Direct method include

The knowledge and skills described by the course outcome are mapped to specific problems in main and internal examinations and assignments.

Finally, programme outcomes are assessed and this concludes the attainment of programme outcome level.

To evaluate whether corresponding course outcome is attained, mapping is carried out through with the respective COs and for assessing the attainment level of specific Cos of the subject.

Indirect methods include

Feedbacks

Parents-teacher interactions

Counselling

The College timely organizes students parents meet. The feedback also helps in assessing the performance of faculty department.

The College counselling cell helps students to achieve program outcome by solving problems related to academic and psychological issues. Parent teacher interaction functions effectively and also helps the students to turn their problems into academic achievement

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

2.6.3 - Pass Percentage of students

2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

http://www.mphighereducation.nic.in/InstitutePortal/Public/Document_Details.aspx?id=ODMzNw==&InstId=NDA3

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

By creating a vibrant research environment that encourages the pursuit of truth, innovation and entrepreneurship, amongst its stakeholders, the GPGC research policy strives to advance human knowledge and promote research and development activities. The main objectives of research policies are as under-----

To foster a research culture to develop passion with openness, flexibility and freedom for research.

To provide facilities supporting high quality research through creativity, innovation and entrepreneurship.

To conduct responsible and ethical research.

To nurture on environment for undertaking socially useful and productive research.

To initiate the research aptitude among students we facilitate them with journals of high repute and study materials..

The faculty members are motivated and encouraged to undertake Minor Research Projects.

We had subscribed the facilities of INFLIBLIT, N-LIST and provide the e-book and e-journal facilities in the campus.

Teachers are encouraged to participate in Seminars/Conferences /Workshops at National and Inter-national level. Study leave is provided to the faculty members who have completed five years of regular services to complete their research work of PH.D. Any academicians can organize the national and international seminars /workshops in the college to upgrade the knowledge and research work.

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	View File
Provide URL of policy document on promotion of research uploaded on the website	http://www.mphighereducation.nic.in/InstitutePortal/Public/Document_Details.aspx?id=NDMzMQ%3d%3d&InstId=NDA3
Any additional information	No File Uploaded

3.1.2 - The institution provides seed money to its teachers for research

3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

0

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	No File Uploaded
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	View File
List of teachers receiving grant and details of grant received	No File Uploaded
Any additional information	No File Uploaded

3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

0

File Description	Documents
e-copies of the award letters of the teachers	No File Uploaded
List of teachers and details of their international fellowship(s)	View File
Any additional information	No File Uploaded

3.2 - Resource Mobilization for Research

3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

0

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	View File
List of projects and grant details	No File Uploaded
Any additional information	No File Uploaded

3.2.2 - Number of teachers having research projects during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil
List of research projects during the year	View File

3.2.3 - Number of teachers recognised as research guides

05

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	No File Uploaded
Institutional data in Prescribed format	View File

3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

0

File Description	Documents
Supporting document from Funding Agencies	View File
Paste link to funding agencies' website	Nil
Any additional information	No File Uploaded

3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

The UGC Cell and various community orientation wings of the College act as hub-and-spoke model for innovation, creation and transfer of knowledge. The Cell aims to coordinate, synergize and leverage various strands of excellence driving innovations and entrepreneurship consisting of research, Community Orientation etc facilitating social impact that supports the students absorb, imbibe and utilize the knowledge they gain while in college.

The College has calibrated through many student development activities and support system for generating new ideas and disseminations of latest knowledge.

Number of value added courses on community welfare such as Environmental Awareness, Human and Yoga Management are the part of our rich curriculum. The highly qualified and skilled faculty are trained through ICT enabled, innovative teaching learning methods.

Two of the faculty members are registered guide from RDVV Jabalpur. Many other have applied to register themselves as research guide under CHHINDWARA UNIVERSITY, CHHINDWARA.

During pandemic the college has taken initiatives to treat the physical and psychological disorders amongst the community through financial assistance and proper medications support.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

1

File Description	Documents
Report of the events	View File
List of workshops/seminars conducted during the year	View File
Any additional information	No File Uploaded

3.4 - Research Publications and Awards

3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software

E. None of the above

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	No File Uploaded
Any additional information	No File Uploaded

3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

3.4.2.1 - Number of PhD students registered during the year

0

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	View File
Any additional information	No File Uploaded

3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

0

File Description	Documents
List of research papers by title, author, department, and year of publication	View File
Any additional information	No File Uploaded

3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

8

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

3.4.5.1 - Total number of Citations in Scopus during the year

0

File Description	Documents
Any additional information	No File Uploaded
Bibliometrics of the publications during the year	No File Uploaded

3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-

Index of the University

3.4.6.1 - h-index of Scopus during the year

0

File Description	Documents
Bibliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	No File Uploaded
Any additional information	No File Uploaded

3.5 - Consultancy

3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

0

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	View File
List of consultants and revenue generated by them	No File Uploaded
Any additional information	No File Uploaded

3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

0

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	View File
List of training programmes, teachers and staff trained for undertaking consultancy	No File Uploaded
List of facilities and staff available for undertaking consultancy	No File Uploaded
Any additional information	No File Uploaded

3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

The College maintains a social -cohesiveness through extended activities in the neighborhood communities to sensitize students on social issues. The College constantly promotes participation of students and faculty members in socio-friendly extension activities through various cells and activity Centres. The College aims to develop students EMOTIONAL QUOTIENT through their interaction with various challenges and hurdles faced by the people in nearby community and encourage stakeholders to develop their positive attitude towards life.

The activities which are carried out in NSS and NCC units are cleanliness drive, blood donation camps, protection of girl child, prohibition of violence, self discipline and environmental awareness campaign are few of the extension activities carried out in the sub -urban areas of the college.

Sensitizing the community on various social issues is the main thrust area of some of the lectures by few of the academicians in the institute. Regular visits to NEHRU YUVA KENDRA and creating awareness among the society is done.

Tree plantation by the students in the campus to make the environment clean and green. The faculty members have voluntarily

contributed by donating plants and tree guards to secure the campus plantation.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

7

File Description	Documents
Number of awards for extension activities in during the year	View File
e-copy of the award letters	View File
Any additional information	No File Uploaded

3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

36

File Description	Documents
Reports of the events organized	View File
Any additional information	View File

3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

192

File Description	Documents
Reports of the events	View File
Any additional information	No File Uploaded

3.7 - Collaboration

3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/

student exchange/ internship/ on-the-job training/ project work

0

File Description	Documents
Copies of documents highlighting collaboration	View File
Any additional information	No File Uploaded

3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

0

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	View File
Any additional information	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

Since its establishment, the College has fostered a scholarly environment and possesses a sufficient physical infrastructure tailored to its needs. Spread over approximately 40 acres of land, the College boasts well-constructed facilities. The classrooms are spacious and well-ventilated, providing an optimal learning environment. Additionally, there is an auditorium hall, seminar/conference halls equipped with ICT facilities and modern technology to enhance the effectiveness of seminars and conferences throughout the year. The computer laboratory is equipped with advanced computers and high-speed broadband connectivity. The Principal chamber and administrative block are well furnished and offer high-speed internet connectivity. The College also houses a placement cell, a separate hi-tech IQAC room, and a staff room. The central library, although only

partially automated, provides a reading room with ample seating capacity for students. To cater to the recreational needs of female students, there is a common room designated specifically for them. Washrooms for male and female staff are located separately on each floor. The College has implemented various environmentally friendly initiatives such as solar power units, rain harvesting systems, and other green practices. Embracing innovative approaches and technologies, the institution employs solar panels for electricity generation and promotes water harvesting. Accessibility for individuals with disabilities is prioritized, with ramps built to facilitate their mobility. Additionally, the campus is equipped with CCTV cameras to ensure the safety of the large number of visitors it receives, thus creating a well-equipped and secure environment.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://www.mphighereducation.nic.in/InstitutePortal/Default.aspx?InstId=NDA3

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

The College possesses a contemporary gymnasium and a well-equipped sports complex that includes a ground and a basketball court. This area is not limited to specific activities but accommodates a wide range of indoor and outdoor sports such as table tennis, badminton, cricket, volleyball, carom, chess, and hockey. Physical education is an integral part of the curriculum, and practice sessions take place on the college campus itself. Students also actively participate in intercollegiate and interuniversity sports tournaments, investing their efforts within the campus. Furthermore, special events like Yoga Day and National Sports Day are celebrated annually. Fitness-conscious students and faculty utilize the gym facilities. The department also offers financial support to students who display enthusiasm and participate in sports competitions at different levels. Our indoor multipurpose hall is equipped with modern amenities, including LED lights and turbo ventilators. It comprises a lecture room, a weight training hall, a cardio hall exclusively for girls and women, and even a steam bath unit within the gymnasium. The auditorium serves as a

practice space for students during annual gatherings and youth festival competitions. The College extends financial assistance to students participating in such events, awards certificates, and provides flexibility in examinations and other academic matters when requested.

File Description	Documents
Geotagged pictures	View File
Upload any additional information	No File Uploaded
Paste link for additional information	http://www.mphighereducation.nic.in/InstitutePortal/Default.aspx?InstId=NDA3

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

8

File Description	Documents
Upload any additional information	View File
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

0

File Description	Documents
Upload audited utilization statements	View File
Details of Expenditure, excluding salary, during the years	View File
Any additional information	No File Uploaded

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Often referred to as the "heart" of any institution, a college

library serves a fundamental role in aligning with and supporting the college's goals. Its primary function is to facilitate the college's academic and research programs, by providing necessary resources to teachers and students for reading, study, and research. A dedicated committee successfully manages our college library, including both central and departmental branches.

Our library subscribes to '12' prominent newspapers in both Hindi and English, ensuring a broad scope of information access.

We utilize the partially automated 'SOUL Version 2.0' software, which allows for efficient cataloguing and tracking of all books via completed bar-coding.

Moreover, the library has an active annual membership with N-LIST, providing teachers and students with access to an extensive collection of distinguished books and journals.

Our library spans a total area of 2640 Sq. Ft., contributing to a conducive learning environment. With its comprehensive collection and well-structured organization, the library serves as an essential hub for academic pursuit in the college.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://www.mphighereducation.nic.in/InstitutePortal/Public/Document_Details.aspx?id=NDMzMA==&InstId=NDA3

4.2.2 - Institution has access to the following: C. Any 2 of the above
e-journals e-ShodhSindhu Shodhganga
Membership e-books Databases Remote
access to e-resources

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	View File
Upload any additional information	View File

4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)

.25544

File Description	Documents
Audited statements of accounts	View File
Any additional information	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

4.2.4.1 - Number of teachers and students using the library per day during the year

16

File Description	Documents
Upload details of library usage by teachers and students	View File
Any additional information	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

Government Autonomous Post graduate College has a clear IT policy to prohibit the unauthorized use and maintain the security of the computer devices as follows -----

The IT policy applies to all faculties, staff and students using the IT resources, which access, transmit or store various types of related information.

To ensure that the IT resource protects the e-identity of an individual.

To ensure that all the users of institute are responsible for adhering to the procedures governing the implementation of this policy document and any other matter incidental to those rules.

The users of the college shall make effective usage of the campus

collaboration systems, internet, wireless resources, and official websites.

Any financial payment in the institute should be done through SWAN.

The users shall not send view or download fraudulent, harassing, obscene, and threatening or other messages or material that are a violation of applicable law or policy. The regular updating of the anti-virus policy and security updates should be done for the protection of computing resources.

Any violation of the basic objectives and areas mentioned under the IT policy of the college shall be considered as a violation and as a misconduct and gross misconduct under college rules.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://www.mphighereducation.nic.in/InstitutePortal/Public/Rules_and_Regulations.aspx?InstId=NDA3

4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
Nil	210

File Description	Documents
Upload any additional information	View File

4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus A. 50 Mbps

File Description	Documents
Details of bandwidth available in the Institution	View File
Upload any additional information	View File

4.3.4 - Institution has facilities for e-content development: E. None of the above
Facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and software for editing

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
List of facilities for e-content development (Data Template)	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)

498.07057

File Description	Documents
Audited statements of accounts	View File
Upload any additional information	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

The College has policy of need based augmentation of infrastructure facilities for ensuring academic excellence. A planned policy is prepared for the maintenance of the amenities.

The college has put in place a robust systems and procedures along with manpower monitoring to ensure proper maintenance and utilization of infrastructure, library sports ground, laboratories, classrooms, seminar halls, auditoriums and service installations.

To keep the campus, laboratories and classrooms clean separate staff is been engaged. To upkeep the computers, LAN, Internet, Wi-Fi and other IT related facilities and design IT CELL is responsible. The college has appointed regular technicians for the

maintenance of regular electric work and to meet power breakdown and to provide suitable power base, Gene sets have been installed which are technically managed by trained technicians. The house keeping staff is recruited on contact basis. Fire-fighting equipments, books and stationary facilities, photo copying and printing facilities, cafeteria is maintained in the campus. The maintenance of equipments of water supply sets, sewage treatments etc are undertaken as per standard maintenance schedule. Various sports facilities are regularly utilized for Intercollegiate, Intra College and State and University level competitions.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://www.mphighereducation.nic.in/InstitutePortal/Default.aspx?InstId=NDA3

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

10421

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	View File
Upload any additional information	View File

5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

168

File Description	Documents
Upload any additional information	View File
Institutional data in prescribed format	View File

5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology **A. All of the above**

File Description	Documents
Link to Institutional website	http://www.mphighereducation.nic.in/InstitutePortal/Default.aspx?InstId=NDA3
Details of capability development and schemes	View File
Any additional information	View File

5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year

623

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees **A. All of the above**

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	View File
Details of student grievances including sexual harassment and ragging cases	View File
Upload any additional information	View File

5.2 - Student Progression

5.2.1 - Number of outgoing students who got placement during the year

131

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of outgoing students progressing to higher education

431

File Description	Documents
Upload supporting data for students/alumni	View File
Details of students who went for higher education	View File
Any additional information	No File Uploaded

5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year

5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year

7

File Description	Documents
Upload supporting data for students/alumni	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

94

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File

5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

The various councils in the college are a student body that represents the interests of the students in the college activity. It is responsible for organizing various student activities.

To help maintaining discipline and healthy ambience in the college campus.

To make efforts for the all round development of the students by including them in various Activities organized in the college.

To promote an obliging culture amongst the students and to develop their leadership abilities.

Students' elections were held last during 2018. All the activities are at a standstill since the breakdown of pandemic. The Principal is the custodian of this body and a Professor- in -charge used to supervise the affairs of this body. The most relevant aspect of the union is bridging the gap between students and the administration. The members ensure that student grievances are put up before the authorities and their just demands are fulfilled.

Students are also represented in the sports committee, in which one female representative has been included in two students. They encourage participation amongst students in various sports.

Student councils are formed in various departments in the P.G level.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

5.3.3 - Number of sports and cultural events / competitions organised by the institution

34

File Description	Documents
Report of the event	View File
List of sports and cultural events / competitions organised per year	View File
Upload any additional information	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

The institution has registered strong and functional Alumni association which contributes significantly to the development of the institution. The name of at Alumni association is Sanidhya

The objectives of this association are as follows-

To promote their accountability towards college by establishing systems and processes that

Integrate the organization of Alumni and the objectives of the college.

To meet the objectives of efficient co-operation and their time integration.

To assist in mobilizing the resources for self and public co-operation for the development of

Infrastructural and academic facilities in the college.

To work for academic, social and cultural upliftment of the college.

To provide encouraging co-operation in the education of exceptionally talented students of poor and weaker section of the society with the help of Alumni of the college.

The alumni of the college are placed in education, professional field, Industries etc. These

An alumnus represents their high degree of belongingness with the college and place in the society. In these years institutional Alumni association had contributed actively in the administrative, environmental, and educational and management related work time to time.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	http://www.mphighereducation.nic.in/InstitutePortal/Default.aspx?InstId=NDA3

5.4.2 - Alumni's financial contribution during the year E. <2 Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

The Vision of Government Autonomous Post Graduate College is to provide Quality education to impart the multifaceted holistic development to the students. The institution is well determined to pursue the vision in the administrative policies and work

disbursement. The college administration believes in collaborative management and collaborative decision making system. The key sentence ARAYAM ABHAYAM JYOTI (the light of knowledge spreads forever) is reflected and marked in all the policies and strategies of the institution.

The dictum of the vision is -----To create a deep niche in defining the quality element of higher education in India through an excellence of scholastic achievement in the pursuit of education at the global level.

MISSION

To make education affordable and reasonable to the youth as to uplift them to a horizon to build a better society and in involving them as better citizens to take the challenges globally.

Both the Vision and Mission are in tune with the objectives of Higher Education policies of the Nation. The institution has branched out to become a place where in education imparted is all encompassing

The faculty members have an important role in active collaborative management policies who work for the smooth functioning of institution.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	http://www.mphighereducation.nic.in/InstitutePortal/Public/Institute_Vision.aspx?InstituteId=NDA3

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

The Principal, who is the academic head of the institution functions in effective manner in order to fulfill the vision and mission of the institution. Academic responsibilities are fairly divided among all the staff members. Committees are appointed for

the academic and extracurricular activities to be conducted in the academic year. The list of the committees is made and communicated in the meetings. This ensures transparency in the policy execution. Various co-curricular activities are conducted through students committees having a Professor - in- charge.

The Principal takes regular meetings of the staff council and final decisions are taken with the participation of all the members concerned. Recommendations arrived at such deliberations and meetings are converted into concrete actions.

The decentralization policies of the college can be marked in its organizational arrangements to suggest, guide and improve the management in the institution.

Principal

Administrative officer

Secretary, staff council

IQAC Co-coordinator

Controller examination

Accountant

The Principal adopts reforms in administrative practices from time to time to make the system more progressive and adaptive. The principal inducts outside experts /alumni/senior citizens to various committees and seek their cooperation and advice for the better functioning of government policies.

File Description	Documents
Upload strategic plan and deployment documents on the website	No File Uploaded
Upload any additional information	View File
Paste link for additional Information	Nil

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

The institutional strategic plans are as follows-----

Core values of our institution

Excellence in teaching and learning

Community engagements

Holistic development of the students

Objectives and perspective plans

While preparing the present perspective plan, the IQAC has considered following main NAAC to ensure top quality standards in higher education.

Contributing to Green Energy through Solar Energy

Developing requisites competencies amongst students of the college.

Inculcating a value system among students.

ICT based advanced teaching and learning.

Perspective plan of Athletic 400 Mtr Track and multi Playeing field

To maintain good academic performance.

To develop and execute effective teaching learning process. Like Incubation Lab, Library Automation ,

To empower faculty about emerging trends in their profession for academic advancement.

To facilitate friendly, efficient and flawless administrative set up.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

The Institution works as an Autonomous college of the higher education department. The Commissioner being the supreme authority of the department controls the academic and administrative functions in the department. The Additional Director is the zonal administrative head of the institutions of higher education department.

The Principal is the executive and administrative head of the department. He is authorized to take decision regarding academic administrative and financial matters in accordance with the policy matters as per the rules and regulations of State Government and University grant Commission.

The Administrative officer is the head of the lead cell of college. The lead cell works as a mediator to circulate compile and assist the head of the institute in various administrative activities.

The IQAC Co-ordinator co-ordinates and plans for the development of quality parameters in the college.

There are about 52-59 support committees for the smooth academic and administrative functions of the college. These support committees work in collaborations under the guidance of the Principal. Autonomous Committee, Scholarships and Students Welfare committee, Research journal committee, Time-Table Committee, Examination committee Women' s Cell, Grievances cell, Redressal cell, Sexual Harassment Cell, Hostel Committee. Different associations are formed for maintaining the discipline in the campus.

File Description	Documents
Paste link to Organogram on the institution webpage	http://www.mphighereducation.nic.in/InstitutePortal/Public/Document_Details.aspx?id=ODMzNg%3d%3d&InstId=NDA3
Upload any additional information	View File
Paste link for additional Information	Nil

6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Documen	View File
Screen shots of user interfaces	View File
Details of implementation of e-governance in areas of operation	View File
Any additional information	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

The Institution has effective welfare measures for teaching and non teaching staff reflects on the output and selfless contribution towards tremendous growth of any institution. In our institution staff welfare is given foremost importance in connection with this, existing welfare measures for teaching and non-teaching staff are itemized below–

Regular conduct of Orientation Programmers /Faculty development/Professional development programmers.

Sponsorship and on-duty facilities for attending Conferences/Seminars

/Workshops/Refreshers/FDPs/Consultancies activities. Study leave as the norms of HED for faculty pursuing Ph.D.

facilities of Infflibnet /E-learning resources, open e-learning like SWAYAM etc

Each faculty an official Email ID from the HED.

The College organizes free health seminars regarding Women health issues, HIV and Psychological issues. The women empowerment cell creates venues for women members to flourish and gain momentum.

Career progressions are done as per policy of the higher education policy. Salaries to the staff are promptly paid and on-time.

Loan and interest free festival advance for non-teaching staff

GIS/GPF facilities for teaching and non-teaching staff. Medical leave facilities and Maternity leave for eligible staff. Child care leave according to the rules and regulations of HED. Encashment of earned leave at the end of the service.

Supporting staff is given two uniforms per year.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://www.mphighereducation.nic.in/InstitutePortal/Public/Rules_and_Regulations.aspx?InstId=NDA3

6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	View File
Upload any additional information	No File Uploaded

6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

5

File Description	Documents
Summary of the IQAC report	View File
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	View File
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly

The Institution has a transparent and well planned financial management system in which Government and Non-Government funds which are the main source of funding are managed properly.

The Institution conducts financial audits of all the grants and funds sanctioned by Government and UGC.

The internal audit is carried by INTERNAL AUDIT COMMITTEE which after verifying all the account details of all the truncations submits a report of all the observations and suggestions. Their suggestions are incorporated in further utilization of funds.

External audit is done by CHARTERED ACCOUNTANT, annually. All the funds and grants received in the annual year are initially submitted to an external chartered accountant .the Audit report is issued by the auditor with utilization certificate and all necessary accounts are submitted to the concerned sanctioning authority.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://mphihereducation.nic.in/InstitutePortal/Public/Document_Details.aspx?id=ODMzNA==&InstId=NDA3

6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

0

File Description	Documents
Annual statements of accounts	View File
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	View File
Any additional information	No File Uploaded

6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

The resource mobilization policy seeks to guide the institutional efforts towards building a strong finance

to provide a strong base for its program .It reviews the funding pattern ,provides guidelines and strategies

for mobilization resources to support the implementation of the college strategic plan, and ultimate

fulfillment of its vision and mission.

Broadly the resources are required for various purposes like administration academic, infrastructure

development, and maintenance and for miscellaneous purposes.

All the major financial expenditures are incurred after approval of proposals by janbhagidhari committee or higher authorities as per the MP government purchase rules.

RUSA provides enormous funds to upgrade the academic and

Infrastructural status of the institute. Such funds are utilized according to the rules and regulations of

higher education department.

To ensure proper and optimum use of the resources a strict budgetary control on expenditure is exercised

as per the provision of the act. The internal and external audit is also carried out regularly and audit

objections are taken care of.

The budget is presented to the finance committee for approval. Proposals for expenditures under different

heads such as library books/journals. Repairs, maintenance, printing, stationary, equipments consumable

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	http://www.mphighereducation.nic.in/InstitutePortal/Public/Document_Details.aspx?id=MzgwOQ%3d%3d&InstId=NDA3

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

NIL

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

IQAC being the central body within the college monitors and reviews the teaching learning process regularly. Based on feedback various innovations and reforms are introduced .The improvements based on feedback are as follows.

IQAC periodically reviews the teaching learning process and methodologies of operations and learning outcomes.

The standard methods of teaching and learning and evaluation which are proven over the years are being followed.

Academic calendar based on the HED calendar, the institute prepares its own schedule of program me well advance in the beginning of the year. With ample time frame for not only regular teaching learning process but also accommodate the various events like seminar /guest lecturers/workshops/FDPs etc.

The Institute has a feedback system to evaluate the teachers by the student. The regular evaluation of the teachers by the students. Feedback on teaching methodologies, course delivery ,attitude ,strengths and weakness ,difficulties faced in the subject give a clear idea about the problems faced by the students .The head of the institute also monitor the feedback system and takes appropriate corrective actions.

Regular class tests and interactions Midterm and Continuous evaluation comprising of internal tests, assignments, group discussions and seminar presentations.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)

A. Any 4 or all of the above

File Description	Documents
Paste the web link of annual reports of the Institution	http://mphighereducation.nic.in/InstitutePortal/Public/Document_Details.aspx?id=ODMzNA=&InstId=NDA3
Upload e-copies of accreditations and certification	View File
Upload details of quality assurance initiatives of the institution	View File
Upload any additional information	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The college is very keen regarding safety and security of girl students and women faculties. The following practices are being done in this regard:-

The college has Discipline Committee for continuous vigilance and monitoring of the security within the college campus.

The college has appointed a guard to ensure safety and security.

The college has Anti-Sexual Harassment Committee to take necessary action on sensitive issues of girl students.

The entire college campus is under CCTV surveillance and necessary actions are taken if any suspicious activity is observed.

The College has girls hostel.

The College organizes lectures of eminent personalities to create legal awareness, health and hygiene among the students.

Counselling:-

College Women Cell organizes important activities regarding the counselling of the students.

Common room:-

The institution has provided two common rooms with all essential amenities for girls.

Day care centre:-The college provides a Day care room for the children of women students, when they come for giving their examination.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment

C. Any 2 of the above

File Description	Documents
Geotagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

Our Institution has a green and clean campus and college management gives top priority to keep the campus clean and eco-friendly. The faculties, staff members and students are regularly advised to reduce wastes to keep the campus clean. Students are instructed to put wastes in separate dustbins kept at different places in the college campus. The solid waste is regularly collected by the garbage vehicle of the municipal corporation on daily basis and it is processed as per the nature of the waste. To minimize the problem of waste disposal separate dustbins are kept. Blue coloured dustbins are kept for collection of dry waste and green coloured dustbins are kept for wet waste. Further the flex boards with meaningful slogans are displayed to bring environmental awareness among the students as well as stakeholders. The chemically pollutes waste water from both UG and PG laboratories are treated before disposal. The biodegradable wastes generated in college is converted into organic manure by the Zoology department. The organic manure produced is used for the plants of botanical garden.

E waste generated in our institution is very less which is collected by the Nagar Nigam Garbage

vehicle of Chhindwara for its proper disposal.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geotagged photographs of the facilities	View File
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting
Bore well /Open well recharge Construction
of tanks and bunds Waste water recycling

Maintenance of water bodies and distribution system in the campus

File Description	Documents
Geotagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

C. Any 2 of the above

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

File Description	Documents
Geotagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy undertaken by the institution

7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following:

E. None of the above

- 1. Green audit**
- 2. Energy audit**
- 3. Environment audit**
- 4. Clean and green campus recognitions/awards**
- 5. Beyond the campus environmental promotional activities**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.

File Description	Documents
Geotagged photographs / videos of facilities	View File
Policy documents and brochures on the support to be provided	No File Uploaded
Details of the software procured for providing assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

Our institution is the lead college in the Chhindwara district, a tribal zone of Madhya Pradesh. Career Guidance Cell of our college works efficiently to provide job opportunities to the students. Moreover, our institution is located at the centre of the city in a beautiful green hilly area having very pleasant environment. The flex boards of environmental awareness, anti -ragging awareness,

social harmony, national integrity and unity, Fundamental rights and duties are displayed in the college campus.

The college is playing an effective role of catalyst in the town to maintain the peace and National Integration. The college regularly organizes different activities for inculcating the values of tolerance and harmony towards cultural diversities. Our college has rural surroundings. Its activities have a very positive impact on the society's cultural and communal thoughts directly.

The students are inculcated with the tolerance and harmony by arranging various activities under celebration of Gandhiji's 150th birth anniversary and 75th anniversary of our independence, the program named Amrit Mahotsav.

This proves that our college takes initiative in providing an inclusive environment in the town by creating very positive image for all the communities and in turn they help the college in the developmental activities.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

Our institution is a role model of best governance and democracy. Not only the students and employees but also every citizen of Chhindwara respects the institution for its contribution to social development. The Preamble of the constitution is displayed in the entrance of the college and it is clearly visible to all the entrants.

Our institution had arranged number of programmes covering freedom of expression through which the students can get courage to express them. Many of our Professors deliver lectures on the constitution obligations, national unity and social harmony in colleges, town and nearby institutions.

Every year 26 November is celebrated as 'Constitution Day' in our institution and various activities are organized on this day to reiterate the significance of the constitution of India. In this celebration All Faith Prayer is offered to God which signifies the communal harmony, patriotic songs are presented by the students and lectures on the importance of constitution of India are delivered by the intellectual Professors of the college. There is a practice of hoisting the National Flag daily in the college which signifies respect for our national pride 'The Tricolour'.

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized

C. Any 2 of the above

File Description	Documents
Code of Ethics - policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Our institute has a tradition of celebrating commemorative days and organizing various events. Duration of the session (2021-22) was challenging, due to a pandemic. Still in the face of adversity we tried to celebrate these days with enthusiasm.

Our institute organizes various programs on commemorative days. Our college committedly celebrate the cultural diversity and heritage of India and It all celebrate the international commemorative days. These celebrations create a sense of togetherness and inculcate the values of being a global citizen.

NSS Day was celebrated with a lot of enthusiasm. Independence and Republic days were celebrated. We also celebrated birthdays of some iconic personalities like Mahatma Gandhi, Sardar Vallabh bhai patel, Swami Vivekanand, Dr. Babasaheb Ambedkar, etc. On international yoga day, students participated online through their homes and shared their pictures of different yoga asanas. Various programs are organized in the college on the occasion of many national and international days like World Aids Day, NSS Foundation Day, International Day of Older Persons, National Unity Day Celebration, M.P. Foundation Day Celebration, International Human Rights Day celebration, World wetland Day Celebration etc.

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	View File
Geotagged photographs of some of the events	No File Uploaded
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

1. Provide the weblink on the Institutional website regarding the best practices as per the prescribed format of NAAC

1. Cash free Payment Policy with Financial Transparency

OBJECTIVES

To facilitate student Anytime, Anywhere and Anyone option for fee payment.

To provide financial security with transparency.

THE CONTEXT

This online fee collecting tool has been started in the year 2014 on the platform of SBI to provide beneficial services to the students. It provides cashless transparent transaction through internet facility.

features

Easy and convenient

Anytime, Anywhere and Anyone No need for filling challans No queue

Immediate auto generated e- receipt with bifurcation details

1. Three-layer Academic Administrative Committee for Examination OBJECTIVE

To enhance productivity in young junior faculty members and channel their intellect to improvise for the benefit of our institution.

THE CONTEXT:-

Our college has developed an innovative academic administrative model having three layers of academicians in the examination committee. Working through this creative model, successful completion of entire examination within a particular time frame is ensured.

PROBLEMS ENCOUNTERED AND RESOURCES REQUIRED: -

Since this administrative model has been designed in such a way that all members of the committee have equal responsibility as per their experiences, hence no problems arise. Also, it is beneficial to develop and improve administrative skills. Further, no specified resource is required.

File Description	Documents
Best practices in the Institutional website	https://assessmentonline.naac.gov.in/storage/app/hei/SSR/109627/7.2.1_1636457411_6354.pdf
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

1. Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

Government Autonomous P. G. College, Chhindwara is blessed with many peculiarities that

distinguish the college from other institutions. Following is the main attraction of the college-

Educational Development of Students from Scheduled Tribes

Our college, located in a tribal area, gives utmost priority to educate the students belonging to different tribes.

A 100 bedded girl's hostel is located in the college campus.

Video surveillance systems fill in the gaps of our security program. Deploying CCTV cameras in at risk areas provides more complete campus security.

The college campus is ragging free and zero tolerant to curb the menace of ragging. A very vigilant and active Anti ragging cell is in force at our college to protect the students especially who are coming from rural tribal areas.

In our college, sexual harassment grievance redressal committee is functional resolves the grievances. A complaint box is provided for the students. This also ensures the faith of the tribal students on our college.

The student counseling cell helps the students to overcome class, caste, social and cultural barriers to complete their higher education. The women's cell is actively encouraging and strengthening the educational development of tribal girls.

Part B

CURRICULAR ASPECTS

1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

The Government Autonomous College follows the curriculum established by the Higher Education Department, MP, while maintaining the right to modify portions of it under expert guidance. This autonomy ensures that the syllabus remains relevant and is tailored to reflect academic trends and job market needs, all while being carefully crafted.

The aim is to create programs that acknowledge and promote local and regional resources, modifying and enhancing them as needed. This is done with the ultimate objective of fostering essential human values and morals in students.

The History Department, for instance, offers a full course on the History of Marathas, a subject deeply relevant to the region. Internship opportunities and educational trips are designed to provide students with a comprehensive understanding of the area's rich historical and cultural heritage.

In the Department of Botany, a taxonomy unit has been introduced in the second year of BSC, which includes the practical study of local plant species.

The Department of Sociology focuses on the social, cultural, and economic conditions of the area's tribal populations, showing profound empathy towards societal issues.

File Description	Documents
Upload additional information, if any	View File
Link for additional information	http://www.mphighereducation.nic.in/InstitutePortal/Public/Document_Details.aspx?id=MzI4MA==&InstId=NDA3%20

1.1.2 - Number of Programmes where syllabus revision was carried out during the year

0

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	No File Uploaded
Details of syllabus revision during the year	View File
Any additional information	No File Uploaded

1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

130

File Description	Documents
Curriculum / Syllabus of such courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	No File Uploaded
MoUs with relevant organizations for these courses, if any	No File Uploaded
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of new courses introduced across all programmes offered during the year

2

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	No File Uploaded
Institutional data in prescribed format (Data Template)	No File Uploaded

1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

18

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	No File Uploaded
Any additional information	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

This advanced education institute is deeply committed to integrating socio-cultural issues into its teaching and curriculum. It consistently highlights disparities between mainstream and marginalized societies, focusing on topics like gender inequality, labor division disparities, environmental degradation, and climate change. Students are encouraged to critically analyze these issues and incorporate them into their research.

Courses at the undergraduate level include real-world challenges like environmental damages, as well as socio-legal issues such as dowry, divorce, domestic violence, and challenges faced by senior citizens and youth. The curriculum incorporates important societal topics like casteism, communalism, and cybercrime.

A dedicated Environmental Chemistry course develops scientific aptitude among postgraduate students. The college actively fosters cultural respect, equality, and healthy competition, conducting a variety of activities throughout the year. The institute is dedicated to nurturing well-rounded, culturally aware, and socially conscious individuals.

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	No File Uploaded
Any additional information	No File Uploaded

1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

0

File Description	Documents
List of value-added courses	View File
Brochure or any other document relating to value-added courses	No File Uploaded
Any additional information	No File Uploaded

1.3.3 - Number of students enrolled in the courses under 1.3.2 above

0

File Description	Documents
List of students enrolled	View File
Any additional information	No File Uploaded

1.3.4 - Number of students undertaking field work/projects/ internships / student projects

4357

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	View File
Any additional information	No File Uploaded

1.4 - Feedback System**1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni**

E. None of the above

File Description	Documents
Provide the URL for stakeholders' feedback report	Nil
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	No File Uploaded
Any additional information	No File Uploaded

1.4.2 - The feedback system of the Institution comprises the following

E. Feedback not collected

File Description	Documents
Provide URL for stakeholders' feedback report	Nil
Any additional information	View File

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment of Students

2.1.1.1 - Number of students admitted (year-wise) during the year

10636

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)

7200

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

The College caters students from diverse educational, socio-cultural and linguistic backgrounds. College has many programmes and schemes for student's welfare, especially for slow learners and advance learners. Slow learners are identified by continuous assessment in class and assignment work. This includes periodical assessment of performance in the classroom, laboratories and assignments provided to them. The College adopts various strategies to cater the needs of slow learners. Coaching for SC/ST/OBC & minorities, Entry in services coaching etc.

The College makes special efforts to help weaker students through online remedial coaching. The students with differential needs and special challenges are supported with study material, stationary, counselling as well as personal online tutoring.

The interactive and informal classroom atmosphere encourages advanced learners to ask questions and express their opinions. The assignments are the indicators of their skills, aptitudes and interest. Moreover the college has provided in each department accessibility to inflibnet. The College provides an environment and learning spaces wherein advanced learners take initiatives in various academic and co-curricular activities. The College is sensitive and compassionate about the needs of differently able students, the College is aware about government policies regarding such students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
01/03/2022	10636	70

File Description	Documents
Upload any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

Students are the focus of all curricular, co-curricular and extracurricular activities. The College is dedicated in creating a student friendly environment so that students can feel free to learn. Various methods have been adopted from time to time to improve teaching learning experience which is described as follows;

First of all it is very important to develop the conceptual knowledge of the subject. This is done through classroom lecture method and ICT enabled teaching to develop the interest of students and for better understanding of concepts.

After gaining subjective knowledge students are involved in participative learning so as to eradicate hesitations and build self confidence among the students.

Final stage is to correlate the theoretical knowledge gained with real time observations; this is done through experiential learning.

Most of the faculty use audio-visual techniques to enhance the quality of their lectures. Individual presentation and group discussions are common features in this institute. Role-play; quiz and semi-surprise class test are unique features in class room teaching. Frequent Educational visits to create a fine balance between theory and practice is an essential part of the curriculum. All these efforts create a holistic and multifaceted development of the students.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional Information	Nil

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and

learning

Generally teaching in college is done through traditional classroom education. However e-learning atmosphere also provides by our college for effective teaching and learning.

1. In addition to traditional classroom teaching using chalk and board teaching, the faculty member uses PPT, Video clippings, online sources, to expose the students for advanced knowledge and practical learning.
2. Most of the Post graduate classrooms are furnished with LCD/Computers
3. Most of the faculty use interactive methods for teaching. The major emphasis is on classroom interaction in terms of seminars, group discussions, assignments, quiz/tests/viva and laboratory work.

During the COVID-19 pandemic, a new mode of study- teaching is introduced and developed. Almost all the teachers have experienced online teaching through mobile phones and laptops/desktop. Online learning platforms like Google-meet have been used to teach students by using E-resources such as Inflibnet N-list programme.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	Nil
Upload any additional information	View File

2.3.3 - Ratio of students to mentor for academic and other related issues

2.3.3.1 - Number of mentors

70

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	View File
Circulars with regard to assigning mentors to mentees	No File Uploaded

2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

The College follows the Academic Calendar as scheduled by the DHE, MP, however the College has an individual independent Academic and Evaluation calendar. The Academic Calendar includes the dates of commencement and completion of the syllabus, schedules of internal exams etc. It specifies the dates of term end examinations. Tentative schedule of practical exams and viva-voce and theory examination are also mentioned in the Academic calendar.

The Academic calendar committee /timetable committee designs the schedule for the College and place it before the Principal for the approval. It is discussed in Staff Council meetings and Departmental meetings. The students are informed regarding examinations and extra-curricular activities through College website, print notice boards and circulars

The entire program me taught in various disciplines operate, under one master schedule.

The HODs assigns subjects, laboratory sessions based on faculty's subject expertise and experience. Final departmental timetable comes into shape which is displayed and circulated among the faculties and the students.

At the end of each semester the faculty submits the teaching record which holds the records of actual sessions conducted against the plan. This daily diary is checked by higher authorities during their periodical visits in the Institution.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full-time teachers against sanctioned posts during the year

70

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	View File
List of the faculty members authenticated by the Head of HEI	No File Uploaded
Any additional information	No File Uploaded

2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

47

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	View File
Any additional information	No File Uploaded

2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

70

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	View File
Any additional information	No File Uploaded

2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

60

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	View File
Any additional information	No File Uploaded

2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

0

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	No File Uploaded
Upload any additional information	No File Uploaded

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

Government Autonomous PG College Chhindwara has its confidential, efficient and reliable examination system. The College has kept it open for reformation and modulation from time to time. Information Technology is utilised for all activities associated with online examination form, fees payment, generation of admit card, and online declaration of the results. All the facilities are available for students in college premises; students can also use the IT services from any MP Online centre. The college declares the examination schedule well in advance .The schedule is put up on rolling notice board of college the website; the print notices are displayed on the notice board. Due care is taken to adhere to the examination schedule.

The College has its own software in Autonomous cell through which the confidential works of examination are performed. The College promotes the students indulged in sports and cultural activities and flexibility in examination is provided on demand.

The preparation of results is outsourced to ensure transparency

and objectivity in the process.

Adequate financial budget allocation has been made to the examination office to streamline the examination process. Any discrepancies in evaluation are attended by Autonomous cell.

Students are given the facility of revaluation and verification.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

The College offers 18 programmes in various subjects related to Science, Commerce and Humanities field. The College also offers Functional Hindi course and courserelated to Moral valueand Entrepreneurship. These courses develop Critical thinking, Scientific temper, Research knowledge, Social interaction, Effective communication, Ethics and Moral values, and Environmental Awareness Students are able to compete various competitive examinations namely, NET, SLET, CATetc.

The syllabus of UG and PG course and its related learning outcome is discussed in the Board of Studies meeting every year. The Board of Studies is made up of internal faculty and external members from other college of Madhya Pradesh. The learning outcome discussed by the Chairman of the Board of Studies in which the suggestions and proposals made by the group members are considered and attention is also given to the introduction and improvement of the new programme.

While defining the learning outcomes faculty member of each department pay attention on the local, National and Academic need of the student. The question papers are designed keeping in mind the learning outcomes of the students.

All the learning outcomes related to various subject are displayed on the website.

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	View File
Upload any additional information	No File Uploaded
Link for additional Information	http://www.mphighereducation.nic.in/InstitutePortal/Public/Document_Details.aspx?id=MzI4MA%3d%3d&InstId=NDA3

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

Knowledge and skills acquired by the students and their capacity for critical thinking are evaluated through CCE, END SEMESTER EXAMINATION AND PERSONAL INTERACTIONS.

The assessment tools and procedures for measuring the attainment of each of the POs and PSOs are mentioned as under;

Direct method include

The knowledge and skills described by the course outcome are mapped to specific problems in main and internal examinations and assignments.

Finally, programme outcomes are assessed and this concludes the attainment of programme outcome level.

To evaluate whether corresponding course outcome is attained, mapping is carried out through with the respective COs and for assessing the attainment level of specific Cos of the subject.

Indirect methods include

Feedbacks

Parents-teacher interactions

Counselling

The College timely organizes students parents meet. The feedback also helps in assessing the performance of faculty department.

The College counselling cell helps students to achieve program outcome by solving problems related to academic and psychological issues. Parent teacher interaction functions effectively and also helps the students to turn their problems into academic achievement

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

2.6.3 - Pass Percentage of students

2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

http://www.mphighereducation.nic.in/InstitutePortal/Public/Document_Details.aspx?id=ODMzNw==&InstId=NDA3

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

By creating a vibrant research environment that encourages the pursuit of truth, innovation and entrepreneurship, amongst its

stakeholders, the GPGC research policy strives to advance human knowledge and promote research and development activities. The main objectives of research policies are as under-----

To foster a research culture to develop passion with openness, flexibility and freedom for research.

To provide facilities supporting high quality research through creativity, innovation and entrepreneurship.

To conduct responsible and ethical research.

To nurture an environment for undertaking socially useful and productive research.

To initiate the research aptitude among students we facilitate them with journals of high repute and study materials..

The faculty members are motivated and encouraged to undertake Minor Research Projects.

We had subscribed the facilities of INFLIBLIT, N-LIST and provide the e-book and e-journal facilities in the campus.

Teachers are encouraged to participate in Seminars/Conferences /Workshops at National and Inter-national level. Study leave is provided to the faculty members who have completed five years of regular services to complete their research work of PH.D. Any academician can organize the national and international seminars /workshops in the college to upgrade the knowledge and research work.

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	View File
Provide URL of policy document on promotion of research uploaded on the website	http://www.mphighereducation.nic.in/InstitutePortal/Public/Document_Details.aspx?id=NDMzMQ%3d%3d&InstId=NDA3
Any additional information	No File Uploaded

3.1.2 - The institution provides seed money to its teachers for research

3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

0

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	No File Uploaded
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	View File
List of teachers receiving grant and details of grant received	No File Uploaded
Any additional information	No File Uploaded

3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

0

File Description	Documents
e-copies of the award letters of the teachers	No File Uploaded
List of teachers and details of their international fellowship(s)	View File
Any additional information	No File Uploaded

3.2 - Resource Mobilization for Research

3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

0

--

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	View File
List of projects and grant details	No File Uploaded
Any additional information	No File Uploaded

3.2.2 - Number of teachers having research projects during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil
List of research projects during the year	View File

3.2.3 - Number of teachers recognised as research guides

05

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	No File Uploaded
Institutional data in Prescribed format	View File

3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

0

File Description	Documents
Supporting document from Funding Agencies	View File
Paste link to funding agencies' website	Nil
Any additional information	No File Uploaded

3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

The UGC Cell and various community orientation wings of the College act as hub-and -spoke model for innovation, creation and transfer of knowledge. The Cell aims to coordinate, synergize and leverage various strands of excellence driving innovations and entrepreneurship consisting of research, Community Orientation etc facilitating social impact that supports the students absorb, imbibe and utilize the knowledge they gain while in college.

The College has calibrated through many student development activities and support system for generating new ideas and disseminations of latest knowledge.

Number of value added courses on community welfare such as Environmental Awareness, Human and Yoga Management are the part of our rich curriculum. The highly qualified and skilled faculty are trained through ICT enabled, innovative teaching learning methods.

Two of the faculty members are registered guide from RDVV Jabalpur. Many other have applied to register themselves as research guide under CHHINDWARA UNIVERSITY, CHHINDWARA.

During pandemic the college has taken initiatives to treat the physical and psychological disorders amongst the community through financial assistance and proper medications support.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

1

File Description	Documents
Report of the events	View File
List of workshops/seminars conducted during the year	View File
Any additional information	No File Uploaded

3.4 - Research Publications and Awards

3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software

E. None of the above

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	No File Uploaded
Any additional information	No File Uploaded

3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

3.4.2.1 - Number of PhD students registered during the year

0

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	View File
Any additional information	No File Uploaded

3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

0

File Description	Documents
List of research papers by title, author, department, and year of publication	View File
Any additional information	No File Uploaded

3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

8

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

3.4.5.1 - Total number of Citations in Scopus during the year

0

File Description	Documents
Any additional information	No File Uploaded
Bibliometrics of the publications during the year	No File Uploaded

3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University

3.4.6.1 - h-index of Scopus during the year

0

File Description	Documents
Bibliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	No File Uploaded
Any additional information	No File Uploaded

3.5 - Consultancy

3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

0

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	View File
List of consultants and revenue generated by them	No File Uploaded
Any additional information	No File Uploaded

3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

0

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	View File
List of training programmes, teachers and staff trained for undertaking consultancy	No File Uploaded
List of facilities and staff available for undertaking consultancy	No File Uploaded
Any additional information	No File Uploaded

3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

The College maintains a social -cohesiveness through extended activities in the neighborhood communities to sensitize students on social issues. The College constantly promotes participation of students and faculty members in socio-friendly extension activities through various cells and activity Centres. The College aims to develop students EMOTIONAL QUOTIENT through their interaction with various challenges and hurdles faced by the people in nearby community and encourage stakeholders to develop their positive attitude towards life.

The activities which are carried out in NSS and NCC units are cleanliness drive, blood donation camps, protection of girl child, prohibition of violence, self discipline and environmental awareness campaign are few of the extension activities carried out in the sub -urban areas of the college.

Sensitizing the community on various social issues is the main thrust area of some of the lectures by few of the academicians in the institute. Regular visits to NEHRU YUVA KENDRA and creating awareness among the society is done.

Tree plantation by the students in the campus to make the

environment clean and green. The faculty members have voluntarily contributed by donating plants and tree guards to secure the campus plantation.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

7

File Description	Documents
Number of awards for extension activities in during the year	View File
e-copy of the award letters	View File
Any additional information	No File Uploaded

3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

36

File Description	Documents
Reports of the events organized	View File
Any additional information	View File

3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

192

File Description	Documents
Reports of the events	View File
Any additional information	No File Uploaded

3.7 - Collaboration

3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work

0

File Description	Documents
Copies of documents highlighting collaboration	View File
Any additional information	No File Uploaded

3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

0

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	View File
Any additional information	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

Since its establishment, the College has fostered a scholarly environment and possesses a sufficient physical infrastructure tailored to its needs. Spread over approximately 40 acres of land, the College boasts well-constructed facilities. The classrooms are spacious and well-ventilated, providing an optimal learning environment. Additionally, there is an auditorium hall, seminar/conference halls equipped with ICT facilities and modern technology to enhance the effectiveness of seminars and conferences throughout the year. The computer laboratory is equipped with advanced computers and high-speed broadband connectivity. The Principal chamber and

administrative block are well furnished and offer high-speed internet connectivity. The College also houses a placement cell, a separate hi-tech IQAC room, and a staff room. The central library, although only partially automated, provides a reading room with ample seating capacity for students. To cater to the recreational needs of female students, there is a common room designated specifically for them. Washrooms for male and female staff are located separately on each floor. The College has implemented various environmentally friendly initiatives such as solar power units, rain harvesting systems, and other green practices. Embracing innovative approaches and technologies, the institution employs solar panels for electricity generation and promotes water harvesting. Accessibility for individuals with disabilities is prioritized, with ramps built to facilitate their mobility. Additionally, the campus is equipped with CCTV cameras to ensure the safety of the large number of visitors it receives, thus creating a well-equipped and secure environment.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://www.mphighereducation.nic.in/InstitutePortal/Default.aspx?InstId=NDA3

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

The College possesses a contemporary gymnasium and a well-equipped sports complex that includes a ground and a basketball court. This area is not limited to specific activities but accommodates a wide range of indoor and outdoor sports such as table tennis, badminton, cricket, volleyball, carom, chess, and hockey. Physical education is an integral part of the curriculum, and practice sessions take place on the college campus itself. Students also actively participate in intercollegiate and interuniversity sports tournaments, investing their efforts within the campus. Furthermore, special events like Yoga Day and National Sports Day are celebrated annually. Fitness-conscious students and faculty utilize the gym facilities. The department also offers financial support to students who display enthusiasm and participate in sports

competitions at different levels. Our indoor multipurpose hall is equipped with modern amenities, including LED lights and turbo ventilators. It comprises a lecture room, a weight training hall, a cardio hall exclusively for girls and women, and even a steam bath unit within the gymnasium. The auditorium serves as a practice space for students during annual gatherings and youth festival competitions. The College extends financial assistance to students participating in such events, awards certificates, and provides flexibility in examinations and other academic matters when requested.

File Description	Documents
Geotagged pictures	View File
Upload any additional information	No File Uploaded
Paste link for additional information	http://www.mphighereducation.nic.in/InstitutePortal/Default.aspx?InstId=NDA3

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

8

File Description	Documents
Upload any additional information	View File
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

0

File Description	Documents
Upload audited utilization statements	View File
Details of Expenditure, excluding salary, during the years	View File
Any additional information	No File Uploaded

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Often referred to as the "heart" of any institution, a college library serves a fundamental role in aligning with and supporting the college's goals. Its primary function is to facilitate the college's academic and research programs, by providing necessary resources to teachers and students for reading, study, and research. A dedicated committee successfully manages our college library, including both central and departmental branches.

Our library subscribes to '12' prominent newspapers in both Hindi and English, ensuring a broad scope of information access.

We utilize the partially automated 'SOUL Version 2.0' software, which allows for efficient cataloguing and tracking of all books via completed bar-coding.

Moreover, the library has an active annual membership with N-LIST, providing teachers and students with access to an extensive collection of distinguished books and journals.

Our library spans a total area of 2640 Sq. Ft., contributing to a conducive learning environment. With its comprehensive collection and well-structured organization, the library serves as an essential hub for academic pursuit in the college.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://www.mphighereducation.nic.in/InstitutePortal/Public/Document_Details.aspx?id=NDMzMA==&InstId=NDA3

4.2.2 - Institution has access to the following: e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access to e-resources

C. Any 2 of the above

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	View File
Upload any additional information	View File

4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)

.25544

File Description	Documents
Audited statements of accounts	View File
Any additional information	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

4.2.4.1 - Number of teachers and students using the library per day during the year

16

File Description	Documents
Upload details of library usage by teachers and students	View File
Any additional information	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

Government Autonomous Post graduate College has a clear IT policy to prohibit the unauthorized use and maintain the security of the computer devices as follows -----

The IT policy applies to all faculties, staff and students using the IT resources, which access, transmit or store various types of related information.

To ensure that the IT resource protects the e-identity of an individual.

To ensure that all the users of institute are responsible for adhering to the procedures governing the implementation of this policy document and any other matter incidental to those rules.

The users of the college shall make effective usage of the campus collaboration systems, internet, wireless resources, and official websites.

Any financial payment in the institute should be done through SWAN.

The users shall not send view or download fraudulent, harassing, obscene, and threatening or other messages or material that are a violation of applicable law or policy. The regular updating of the anti-virus policy and security updates should be done for the protection of computing resources.

Any violation of the basic objectives and areas mentioned under the IT policy of the college shall be considered as a violation and as a misconduct and gross misconduct under college rules.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://www.mphighereducation.nic.in/InstitutePortal/Public/Rules_and_Regulations.aspx?InstId=NDA3

4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
Nil	210

File Description	Documents
Upload any additional information	View File

4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus	A. ?50 Mbps
---	--------------------

File Description	Documents
Details of bandwidth available in the Institution	View File
Upload any additional information	View File

4.3.4 - Institution has facilities for e-content development: Facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and software for editing	E. None of the above
--	-----------------------------

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
List of facilities for e-content development (Data Template)	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)

498.07057

File Description	Documents
Audited statements of accounts	View File
Upload any additional information	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

The College has policy of need based augmentation of infrastructure facilities for ensuring academic excellence. A planned policy is prepared for the maintenance of the amenities.

The college has put in place a robust systems and procedures

along with manpower monitoring to ensure proper maintenance and utilization of infrastructure, library sports ground, laboratories, classrooms, seminar halls, auditoriums and service installations.

To keep the campus, laboratories and classrooms clean separate staff is been engaged. To upkeep the computers, LAN, Internet, Wi-Fi and other IT related facilities and design IT CELL is responsible. The college has appointed regular technicians for the maintenance of regular electric work and to meet power breakdown and to provide suitable power base, Gene sets have been installed which are technically managed by trained technicians. The house keeping staff is recruited on contact basis. Fire-fighting equipments, books and stationary facilities, photo copying and printing facilities, cafeteria is maintained in the campus. The maintenance of equipments of water supply sets, sewage treatments etc are undertaken as per standard maintenance schedule. Various sports facilities are regularly utilized for Intercollegiate, Intra College and State and University level competitions.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://www.mphighereducation.nic.in/InstitutePortal/Default.aspx?InstId=NDA3

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

10421

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	View File
Upload any additional information	View File

5.1.2 - Number of students benefitted by scholarships and freeships provided by the

institution and non-government agencies during the year

168

File Description	Documents
Upload any additional information	View File
Institutional data in prescribed format	View File

5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology

A. All of the above

File Description	Documents
Link to Institutional website	http://www.mphighereducation.nic.in/InstitutePortal/Default.aspx?InstId=NDA3
Details of capability development and schemes	View File
Any additional information	View File

5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year

623

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating

A. All of the above

awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	View File
Details of student grievances including sexual harassment and ragging cases	View File
Upload any additional information	View File

5.2 - Student Progression

5.2.1 - Number of outgoing students who got placement during the year

131

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of outgoing students progressing to higher education

431

File Description	Documents
Upload supporting data for students/alumni	View File
Details of students who went for higher education	View File
Any additional information	No File Uploaded

5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year

5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year

7

File Description	Documents
Upload supporting data for students/alumni	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

94

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File

5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

The various councils in the college are a student body that represents the interests of the students in the college activity. It is responsible for organizing various student activities.

To help maintaining discipline and healthy ambience in the college campus.

To make efforts for the all round development of the students by including them in various Activities organized in the college.

To promote an obliging culture amongst the students and to develop their leadership abilities.

Students' elections were held last during 2018. All the activities are at a standstill since the breakdown of pandemic. The Principal is the custodian of this body and a Professor-in-charge used to supervise the affairs of this body. The most relevant aspect of the union is bridging the gap between students and the administration. The members ensure that student grievances are put up before the authorities and their just demands are fulfilled.

Students are also represented in the sports committee, in which one female representative has been included in two students. They encourage participation amongst students in various sports.

Student councils are formed in various departments in the P.G level.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

5.3.3 - Number of sports and cultural events / competitions organised by the institution

34

File Description	Documents
Report of the event	View File
List of sports and cultural events / competitions organised per year	View File
Upload any additional information	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

The institution has registered strong and functional Alumni association which contributes significantly to the development of the institution. The name of at Alumni association is Sanidhya

The objectives of this association are as follows-

To promote their accountability towards college by establishing systems and processes that

Integrate the organization of Alumni and the objectives of the college.

To meet the objectives of efficient co-operation and their time integration.

To assist in mobilizing the resources for self and public co-operation for the development of

Infrastructural and academic facilities in the college.

To work for academic, social and cultural upliftment of the college.

To provide encouraging co-operation in the education of exceptionally talented students of poor and weaker section of the society with the help of Alumni of the college.

The alumni of the college are placed in education, professional field, Industries etc. These

An alumnus represents their high degree of belongingness with the college and place in the society. In these years institutional Alumni association had contributed actively in the administrative, environmental, and educational and management related work time to time.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	http://www.mphighereducation.nic.in/InstitutePortal/Default.aspx?InstId=NDA3

5.4.2 - Alumni's financial contribution during the year	E. <2 Lakhs
--	-----------------------

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

The Vision of Government Autonomous Post Graduate College is to provide Quality education to impart the multifaceted holistic development to the students. The institution is well determined to pursue the vision in the administrative policies and work disbursement. The college administration believes in collaborative management and collaborative decision making system. The key sentence ARAYAM ABHAYAM JYOTI (the light of knowledge spreads forever) is reflected and marked in all the policies and strategies of the institution.

The dictum of the vision is -----To create a deep niche in defining the quality element of higher education in India through an excellence of scholastic achievement in the pursuit of education at the global level.

MISSION

To make education affordable and reasonable to the youth as to uplift them to a horizon to build a better society and in involving them as better citizens to take the challenges globally.

Both the Vision and Mission are in tune with the objectives of Higher Education policies of the Nation. The institution has branched out to become a place where in education imparted is all encompassing

The faculty members have an important role in active collaborative management policies who work for the smooth functioning of institution.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	http://www.mphighereducation.nic.in/InstitutePortal/Public/Institute_Vision.aspx?InstituteId=NDA3

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

The Principal, who is the academic head of the institution functions in effective manner in order to fulfill the vision and mission of the institution. Academic responsibilities are fairly divided among all the staff members. Committees are appointed for the academic and extracurricular activities to be conducted in the academic year. The list of the committees is made and communicated in the meetings. This ensures transparency in the policy execution. Various co-curricular activities are conducted through students committees having a Professor - in- charge.

The Principal takes regular meetings of the staff council and final decisions are taken with the participation of all the members concerned. Recommendations arrived at such deliberations and meetings are converted into concrete actions.

The decentralization policies of the college can be marked in its organizational arrangements to suggest, guide and improve the management in the institution.

Principal

Administrative officer

Secretary, staff council

IQAC Co-coordinator

Controller examination

Accountant

The Principal adopts reforms in administrative practices from

time to time to make the system more progressive and adaptive. The principal inducts outside experts /alumni/senior citizens to various committees and seek their cooperation and advice for the better functioning of government policies.

File Description	Documents
Upload strategic plan and deployment documents on the website	No File Uploaded
Upload any additional information	View File
Paste link for additional Information	Nil

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

The institutional strategic plans are as follows-----

Core values of our institution

Excellence in teaching and learning

Community engagements

Holistic development of the students

Objectives and perspective plans

While preparing the present perspective plan, the IQAC has considered following main NAAC to ensure top quality standards in higher education.

Contributing to Green Energy through Solar Energy

Developing requisites competencies amongst students of the college.

Inculcating a value system among students.

ICT based advanced teaching and learning.

Perspective plan of Athletic 400 Mtr Track and multi Playeing

field

To maintain good academic performance.

To develop and execute effective teaching learning process.
Like Incubation Lab, Library Automation ,

To empower faculty about emerging trends in their profession
for academic advancement.

To facilitate friendly, efficient and flawless administrative
set up.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

The Institution works as an Autonomous college of the higher education department. The Commissioner being the supreme authority of the department controls the academic and administrative functions in the department. The Additional Director is the zonal administrative head of the institutions of higher education department.

The Principal is the executive and administrative head of the department. He is authorized to take decision regarding academic administrative and financial matters in accordance with the policy matters as per the rules and regulations of State Government and University grant Commission.

The Administrative officer is the head of the lead cell of college. The lead cell works as a mediator to circulate compile and assist the head of the institute in various administrative activities.

The IQAC Co-ordinator co-ordinates and plans for the development of quality parameters in the college.

There are about 52-59 support committees for the smooth academic and administrative functions of the college. These support committees work in collaborations under the guidance of the Principal. Autonomous Committee, Scholarships and Students Welfare committee, Research journal committee, Time-Table Committee, Examination committee Women' s Cell, Grievances cell, Redressal cell, Sexual Harassment Cell, Hostel Committee. Different associations are formed for maintaining the discipline in the campus.

File Description	Documents
Paste link to Organogram on the institution webpage	http://www.mphighereducation.nic.in/InstitutePortal/Public/Document_Details.aspx?id=ODMzNg%3d%3d&InstId=NDA3
Upload any additional information	View File
Paste link for additional Information	Nil

6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Documen	View File
Screen shots of user interfaces	View File
Details of implementation of e-governance in areas of operation	View File
Any additional information	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

The Institution has effective welfare measures for teaching and non teaching staff reflects on the output and selfless contribution towards tremendous growth of any institution. In our institution staff welfare is given foremost importance in

connection with this, existing welfare measures for teaching and non-teaching staff are itemized below-

Regular conduct of Orientation Programmers /Faculty development/Professional development programmers.

Sponsorship and on-duty facilities for attending Conferences/Seminars

/Workshops/Refreshers/FDPs/Consultancies activities. Study leave as the norms of HED for faculty pursuing Ph.D.

facilities of Inplibnet /E-learning resources, open e-learning like SWAYAM etc

Each faculty an official Email ID from the HED.

The College organizes free health seminars regarding Women health issues, HIV and Psychological issues. The women empowerment cell creates venues for women members to flourish and gain momentum.

Career progressions are done as per policy of the higher education policy. Salaries to the staff are promptly paid and on-time.

Loan and interest free festival advance for non-teaching staff

GIS/GPF facilities for teaching and non-teaching staff. Medical leave facilities and Maternity leave for eligible staff. Child care leave according to the rules and regulations of HED. Encashment of earned leave at the end of the service.

Supporting staff is given two uniforms per year.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://www.mphighereducation.nic.in/InstitutePortal/Public/Rules_and_Regulations.aspx?InstId=NDA3

6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	View File
Upload any additional information	No File Uploaded

6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

5

File Description	Documents
Summary of the IQAC report	View File
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	View File
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly

The Institution has a transparent and well planned financial management system in which Government and Non-Government funds which are the main source of funding are managed properly.

The Institution conducts financial audits of all the grants and funds sanctioned by Government and UGC.

The internal audit is carried by INTERNAL AUDIT COMMITTEE which after verifying all the account details of all the truncations submits a report of all the observations and suggestions. Their suggestions are incorporated in further utilization of funds.

External audit is done by CHARTERED ACCOUNTANT, annually. All the funds and grants received in the annual year are initially submitted to an external chartered accountant .the Audit report is issued by the auditor with utilization certificate and all necessary accounts are submitted to the concerned sanctioning authority.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://mphighereducation.nic.in/InstitutePortal/Public/Document_Details.aspx?id=ODMzNA==&InstId=NDA3

6.4.2 - Funds / Grants received from non-government bodies, individuals, and

philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

0

File Description	Documents
Annual statements of accounts	View File
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	View File
Any additional information	No File Uploaded

6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

The resource mobilization policy seeks to guide the institutional efforts towards building a strong finance to provide a strong base for its program .It reviews the funding pattern ,provides guidelines and strategies for mobilization resources to support the implementation of the college strategic plan, and ultimate fulfillment of its vision and mission.

Broadly the resources are required for various purposes like administration academic, infrastructure development, and maintenance and for miscellaneous purposes.

All the major financial expenditures are incurred after approval of proposals by janbhagidhari committee or higher authorities as per the MP government purchase rules.

RUSA provides enormous funds to upgrade the academic and Infrastructural status of the institute. Such funds are utilized according to the rules and regulations of higher education department.

To ensure proper and optimum use of the resources a strict budgetary control on expenditure is exercised as per the provision of the act. The internal and external

audit is also carried out regularly and audit

objections are taken care of.

The budget is presented to the finance committee for approval. Proposals for expenditures under different

heads such as library books/journals. Repairs, maintenance, printing, stationary, equipments consumable

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	http://www.mphighereducation.nic.in/InstitutePortal/Public/Document_Details.aspx?id=MzgwOQ%3d%3d&InstId=NDA3

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

NIL

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

IQAC being the central body within the college monitors and reviews the teaching learning process regularly. Based on feedback various innovations and reforms are introduced .The improvements based on feedback are as follows.

IQAC periodically reviews the teaching learning process and methodologies of operations and learning outcomes.

The standard methods of teaching and learning and evaluation which are proven over the years are being followed.

Academic calendar based on the HED calendar, the institute prepares its own schedule of program me well advance in the beginning of the year. With ample time frame for not only regular teaching learning process but also accommodate the various events like seminar /guest lecturers/workshops/FDPs etc.

The Institute has a feedback system to evaluate the teachers by the student. The regular evaluation of the teachers by the students. Feedback on teaching methodologies, course delivery ,attitude ,strengths and weakness ,difficulties faced in the subject give a clear idea about the problems faced by the students .The head of the institute also monitor the feedback system and takes appropriate corrective actions.

Regular class tests and interactions Midterm and Continuous evaluation comprising of internal tests, assignments, group discussions and seminar presentations.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as

A. Any 4 or all of the above

ISO Certification)

File Description	Documents
Paste the web link of annual reports of the Institution	http://mphiighereducation.nic.in/InstitutePortal/Public/Document_Details.aspx?id=ODMzNA==&InstId=NDA3
Upload e-copies of accreditations and certification	View File
Upload details of quality assurance initiatives of the institution	View File
Upload any additional information	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The college is very keen regarding safety and security of girl students and women faculties. The following practices are being done in this regard:-

The college has Discipline Committee for continuous vigilance and monitoring of the security within the college campus.

The college has appointed a guard to ensure safety and security.

The college has Anti-Sexual Harassment Committee to take necessary action on sensitive issues of girl students.

The entire college campus is under CCTV surveillance and necessary actions are taken if any suspicious activity is observed.

The College has girls hostel.

The College organizes lectures of eminent personalities to create legal awareness, health and hygiene among the students.

Counselling:-

College Women Cell organizes important activities regarding the counselling of the students.

Common room:-

The institution has provided two common rooms with all essential amenities for girls.

Day care centre:-The college provides a Day care room for the children of women students, when they come for giving their examination.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment

C. Any 2 of the above

File Description	Documents
Geotagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

Our Institution has a green and clean campus and college management gives top priority to keep the campus clean and eco-friendly. The faculties, staff members and students are regularly advised to reduce wastes to keep the campus clean. Students are instructed to put wastes in separate dustbins kept at different places in the college campus. The solid waste is regularly collected by the garbage vehicle of the municipal

corporation on daily basis and it is processed as per the nature of the waste. To minimize the problem of waste disposal separate dustbins are kept. Blue coloured dustbins are kept for collection of dry waste and green coloured dustbins are kept for wet waste. Further the flex boards with meaningful slogans are displayed to bring environmental awareness among the students as well as stakeholders. The chemically pollutes waste water from both UG and PG laboratories are treated before disposal. The biodegradable wastes generated in college is converted into organic manure by the Zoology department. The organic manure produced is used for the plants of botanical garden.

E waste generated in our institution is very less which is collected by the Nagar Nigam Garbage

vehicle of Chhindwara for its proper disposal.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geotagged photographs of the facilities	View File
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	C. Any 2 of the above
--	------------------------------

File Description	Documents
Geotagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include	
7.1.5.1 - The institutional initiatives for greening the campus are as follows:	C. Any 2 of the above

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

File Description	Documents
Geotagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy undertaken by the institution

<p>7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following:</p> <ol style="list-style-type: none"> 1. Green audit 2. Energy audit 3. Environment audit 4. Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities 	E. None of the above
--	----------------------

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

<p>7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms</p>	B. Any 3 of the above
---	-----------------------

**and centres Disabled-friendly washrooms
Signage including tactile path lights,
display boards and signposts Assistive
technology and facilities for persons with
disabilities: accessible website, screen-
reading software, mechanized equipment,
etc. Provision for enquiry and information:
Human assistance, reader, scribe, soft
copies of reading materials, screen reading,
etc.**

File Description	Documents
Geotagged photographs / videos of facilities	View File
Policy documents and brochures on the support to be provided	No File Uploaded
Details of the software procured for providing assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

Our institution is the lead college in the Chhindwara district, a tribal zone of Madhya Pradesh. Career Guidance Cell of our college works efficiently to provide job opportunities to the students. Moreover, our institution is located at the centre of the city in a beautiful green hilly area having very pleasant environment. The flex boards of environmental awareness, anti-ragging awareness, social harmony, national integrity and unity, Fundamental rights and duties are displayed in the college campus.

The college is playing an effective role of catalyst in the town to maintain the peace and National Integration. The college regularly organizes different activities for inculcating the values of tolerance and harmony towards cultural diversities. Our college has rural surroundings. Its activities have a very positive impact on the society's cultural and communal thoughts directly.

The students are inculcated with the tolerance and harmony by

arranging various activities under celebration of Gandhiji's 150th birth anniversary and 75th anniversary of our independence, the program named Amrit Mahotsav.

This proves that our college takes initiative in providing an inclusive environment in the town by creating very positive image for all the communities and in turn they help the college in the developmental activities.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

Our institution is a role model of best governance and democracy. Not only the students and employees but also every citizen of Chhindwara respects the institution for its contribution to social development. The Preamble of the constitution is displayed in the entrance of the college and it is clearly visible to all the entrants.

Our institution had arranged number of programmes covering freedom of expression through which the students can get courage to express them. Many of our Professors deliver lectures on the constitution obligations, national unity and social harmony in colleges, town and nearby institutions.

Every year 26 November is celebrated as 'Constitution Day' in our institution and various activities are organized on this day to reiterate the significance of the constitution of India. In this celebration All Faith Prayer is offered to God which signifies the communal harmony, patriotic songs are presented by the students and lectures on the importance of constitution of India are delivered by the intellectual Professors of the college. There is a practice of hoisting the National Flag daily in the college which signifies respect for our national pride 'The Tricolour'.

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized	C. Any 2 of the above
--	-----------------------

File Description	Documents
Code of Ethics - policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals
<p>Our institute has a tradition of celebrating commemorative days and organizing various events. Duration of the session (2021-22) was challenging, due to a pandemic. Still in the face of adversity we tried to celebrate these days with enthusiasm.</p> <p>Our institute organizes various programs on commemorative days. Our college committedly celebrate the cultural diversity and heritage of India and It all celebrate the international commemorative days. These celebrations create a sense of</p>

togetherness and inculcate the values of being a global citizen.

NSS Day was celebrated with a lot of enthusiasm. Independence and Republic days were celebrated. We also celebrated birthdays of some iconic personalities like Mahatma Gandhi, Sardar Vallabh bhai patel, Swami Vivekanand, Dr. Babasaheb Ambedkar, etc. On international yoga day, students participated online through their homes and shared their pictures of different yoga asanas. Various programs are organized in the college on the occasion of many national and international days like World Aids Day, NSS Foundation Day, International Day of Older Persons, National Unity Day Celebration, M.P. Foundation Day Celebration, International Human Rights Day celebration, World wetland Day Celebration etc.

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	View File
Geotagged photographs of some of the events	No File Uploaded
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

1. Provide the weblink on the Institutional website regarding the best practices as per the prescribed format of NAAC

1. Cash free Payment Policy with Financial Transparency

OBJECTIVES

To facilitate student Anytime, Anywhere and Anyone option for fee payment.

To provide financial security with transparency.

THE CONTEXT

This online fee collecting tool has been started in the year 2014 on the platform of SBI to provide beneficial services to the students. It provides cashless transparent transaction through internet facility.

features

Easy and convenient

Anytime, Anywhere and Anyone No need for filling challans No queue

Immediate auto generated e- receipt with bifurcation details

1. Three-layer Academic Administrative Committee for Examination OBJECTIVE

To enhance productivity in young junior faculty members and channel their intellect to improvise for the benefit of our institution.

THE CONTEXT:-

Our college has developed an innovative academic administrative model having three layers of academicians in the examination committee. Working through this creative model, successful completion of entire examination within a particular time frame is ensured.

PROBLEMS ENCOUNTERED AND RESOURCES REQUIRED: -

Since this administrative model has been designed in such a way that all members of the committee have equal responsibility as

per their experiences, hence no problems arise. Also, it is beneficial to develop and improve administrative skills. Further, no specified resource is required.

File Description	Documents
Best practices in the Institutional website	https://assessmentonline.naac.gov.in/storage/app/hei/SSR/109627/7.2.1_1636457411_6354.pdf
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

1. Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

Government Autonomous P. G. College, Chhindwara is blessed with many peculiarities that

distinguish the college from other institutions. Following is the main attraction of the college-

Educational Development of Students from Scheduled Tribes

Our college, located in a tribal area, gives utmost priority to educate the students belonging to different tribes.

A 100 bedded girl's hostel is located in the college campus.

Video surveillance systems fill in the gaps of our security program. Deploying CCTV cameras in at risk areas provides more complete campus security.

The college campus is ragging free and zero tolerant to curb the menace of ragging. A very vigilant and active Anti ragging cell is in force at our college to protect the students especially who are coming from rural tribal areas.

In our college, sexual harassment grievance redressal committee is functional resolves the grievances. A complaint box is provided for the students. This also ensures the faith of the tribal students on our college.

The student counseling cell helps the students to overcome class, caste, social and cultural barriers to complete their higher education. The women's cell is actively encouraging and strengthening the educational development of tribal girls.

File Description	Documents
Appropriate link in the institutional website	Nil
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

Plan of action for the next academic year

- ? Proposal for Construction of new smart class rooms
- ? Proposal for organization of national seminars and workshop
- ? Proposal for Installation of solar harvesting system
- ? To promote the self-employment (Vivekanand Career Cell)
- ? Increase in Number of Computers
- ? Voter Awareness among the students
- ? Awareness for environmental conservation: Plantation, activities of nature club, Energy Literacy Campaign
- ? Proposal to open research centers for various subjects