

INTERNAL QUALITY ASSURANCE CELL (IQAC) GOVT. AUTONOMOUS P.G. COLLEGE,
CHHINDWARA (M.P.)

Minutes of the First Meeting of Session 2021-22 held on 05/07/2021

Meeting: First Meeting Session: 2021-22

Venue: Principal chamber

Chairman

Dr. Amitabh Pandey (Principal)

Coordinator:

Dr. D.D. Vishwakarma (Professor)

The First Meeting of Internal Quality Assurance Cell (IQAC) for the academic year 2021-22 was held on 05/07/2021 in the principal chamber of college. The meeting was chaired by Hon'ble Principal/ Chairman, IQAC Dr. Amitabh Pandey, Coordinator, IQAC Dr. D.D. Vishwakarma and members of IQAC were present in the meeting. At the outset, Coordinator, IQAC Dr. D.D. Vishwakarma welcomed the Principal/Chairman IQAC Dr. Amitabh Pandey and all members of IQAC. A review of the current status of the decisions taken in the previous meeting i.e. last Meeting of Session 2020-21 was made. Thereafter, the Agenda of the meeting was discussed and it was unanimously resolved for implementation,

Agenda of Meeting:

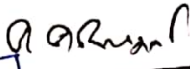



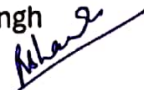
1. To discuss the weaknesses as suggested by then NAAC peer team during their visit for third cycle accreditation.
2. To promote and accelerate research activities in College Campus.
3. To work on the improvement of infrastructural facilities in the college.
4. To enhance Consultancy and productive Collaborations.
5. To develop a policy for revision of syllabus as per local needs as autonomous college and existing norms.

Implementation:

1. As post pandemic consequences the attendance of the students in the class rooms was quite negligible. Online classes webinars and extracurricular activities were performed to encourage the students to come to the college.
2. All the departments were geared up for coming RAC by Raja Shankar Shah University Chhindwara for the establishment of research centre.
3. A letter was duly communicated to the District Administration to ensure secure campus around the institution.
4. Proposals were invited from all the departments to initiate more productive collaboration activities in the department as recommended by NAAC peer team.

5. The recommendations were directed to the Autonomous cell for compliance.

Following members were present in the meeting.

1. Dr. D.D. Vishwakarma 
2. Dr. J. K. Dongre 
3. Prof. Sadhna Jain
4. Dr. Gopibala Dehariya 
5. Shri Ritesh Vishwakarma
6. Dr. Sospanna Lal 
7. Shri Manohar Singh
8. Dr. Ritu Sharma 
9. Shri Anil Jharbade

INTERNAL QUALITY ASSURANCE CELL (IQAC) GOVT. AUTONOMOUS P.G. COLLEGE,
CHHINDWARA (M.P.)

Minutes of the Second Meeting of Session 2021-22 held on 13/09/2021

Meeting: Second Meeting

Session: 2021-22

Venue: Principal chamber

Chairman

Dr. Amitabh Pandey (Principal)

Coordinator:

Dr. D.D. Vishwakarma (Professor)

The First Meeting of Internal Quality Assurance Cell (IQAC) for the academic year 2021-22 was held on 13/09/2021 in the principal chamber of college. The meeting was chaired by Hon'ble Principal/ Chairman, IQAC Dr. Amitabh Pandey, Coordinator, IQAC Dr. D.D. Vishwakarma and members of IQAC were present in the meeting. At the outset, Coordinator, IQAC Dr. D.D. Vishwakarma welcomed the Principal/Chairman IQAC Dr. Amitabh Pandey and all members of IQAC. A review of the current status of the decisions taken in the previous meeting i.e. First Meeting of Session 2021-22 was made. Thereafter, the Agenda of the meeting was discussed and it was unanimously resolved for implementation,

Agenda of Meeting:

1. To work on various IDPs as directed by the department of Higher education, MP.
2. To regulate the monitoring on various units of fire extinguishers, rain water harvesting system, solar panels, drinking water facilities etc.
3. To monitor new courses in different departments.
4. The facilities of Girl's hostel to be upgraded.
5. Any other point as per directed by the principal/ chairperson of the institutions.

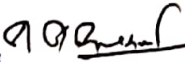





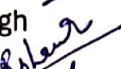


Minute of the meeting:

The following decisions were unanimously taken in the meeting:

1. Several postgraduate programs have integrated IT-enabled learning into their curricula.
2. The committee established a formal monitoring system to ensure regular maintenance of fire extinguishers, solar panels, and water facilities. Designated personnel will conduct monthly inspections and provide quarterly reports on these units.
3. The committee established a formal process to track the implementation and progress of new courses across all departments. This system ensures academic standards are met through regular oversight and evaluation. Designated coordinators will provide periodic updates to ensure curriculum alignment and operational success.

4. The committee approved a plan to modernize and enhance the facilities at the girls' hostel. Upgrades will focus on improving living standards, safety, and infrastructure to ensure a better environment for residents.
5. The committee will address any additional matters as directed by the principal or institution chairperson. This ensures that urgent or emerging topics not explicitly listed are formally discussed and documented.

Following members were present in the meeting.

1. Dr. D.D. Vishwakarma 
2. Dr. J. K. Dongre 
3. Prof. Sadhna Jain 
4. Dr. Gopibala Dehariya 
5. Shri Ritesh Vishwakarma 
6. Dr. Sosanna Lal 
7. Shri Manohar Singh 
8. Dr. Ritu Sharma 
9. Shri Anil Jharbade 

Minutes of the Third Meeting of Session 2021-22 held on 27/01/2022

Meeting: Third Meeting

Session: 2021-22

Venue: Principal chamber

Chairman

Dr. Amitabh Pandey (Principal)

Coordinator:

Dr. D.D. Vishwakarma (Professor)

The Third Meeting of Internal Quality Assurance Cell (IQAC) for the academic year 2021-22 was held on 27/01/2022 in the principal chamber of college. The meeting was chaired by Hon'ble Principal/ Chairman, IQAC Dr. Amitabh Pandey, Coordinator, IQAC Dr. D.D. Vishwakarma and members of IQAC were present in the meeting. At the outset, Coordinator, IQAC Dr. D.D. Vishwakarma welcomed the Principal/Chairman IQAC Dr. Amitabh Pandey and all members of IQAC. A review of the current status of the decisions taken in the previous meeting i.e. second Meeting of Session 2021-22 was made. Thereafter, the Agenda of the meeting was discussed and it was unanimously resolved for implementation,

Agenda of Meeting:

1. **Industrial Tour:** An educational visit will be organized for students next month.
2. **Institutional Partnerships:** New MoUs will be signed with various organizations.
3. **Women Cell Activities:** Coordinating a program to be held by the Women Cell in February.
4. **Student Orientation:** Implementing an E-orientation programme for students.
5. **Student & Alumni Engagement:** Proposing a Student Tracking and Alumni Meet programme in the coming month.
6. **Infrastructure Improvement:** Renovating the Internal Quality Assurance Cell (IQAC) room. The facilities of Girl's hostel to be upgraded.
7. Any other point as per directed by the principal/ chairperson of the institutions.

Minute of the meeting:

1. **Industrial Tour:** Plans were finalized to organize an educational industrial visit for students next month to enhance practical learning.
2. **Institutional Partnerships:** The committee approved the signing of new Memorandums of Understanding (MoUs) with various organizations to expand collaborative opportunities.
3. **Women Cell Activities:** Coordination is underway for an upcoming Women Cell program scheduled for February to promote campus awareness and engagement.
4. **Student Orientation:** It was resolved to implement a digital E-orientation program to streamline the induction process for new students.

5. **Student & Alumni Engagement:** A dual initiative featuring a Student Tracking system and an Alumni Meet was proposed for the coming month.
6. **Infrastructure Improvement:** The committee discussed and approved necessary upgrades to campus infrastructure to support better academic and administrative functions.

The following decisions were unanimously taken in the meeting:

Following members were present in the meeting:

1. Dr. D.D. Vishwakarma 
2. Dr. J. K. Dongre 
3. Prof. Sadhna Jain 
4. Dr. Gopibala Dehariya 
5. Shri Ritesh Vishwakarma 
6. Dr. Sossanna Lal 
7. Shri Manohar Singh 
8. Dr. Ritu Sharma 
9. Shri Anil Jharbade 

INTERNAL QUALITY ASSURANCE CELL (IQAC) GOVT. AUTONOMOUS P.G. COLLEGE,
CHHINDWARA (M.P.)

Minutes of the Fourth Meeting of Session 2021-22 held on 27/04/2022

Meeting: Fourth Meeting

Session: 2021-22

Venue: Principal chamber

Chairman

Dr. Amitabh Pandey (Principal)

Coordinator:

Dr. D.D. Vishwakarma (Professor)

The Third Meeting of Internal Quality Assurance Cell (IQAC) for the academic year 2021-22 was held on 27/04/2022 in the principal chamber of college. The meeting was chaired by Hon'ble Principal/ Chairman, IQAC Dr. Amitabh Pandey, Coordinator, IQAC Dr. D.D. Vishwakarma and members of IQAC were present in the meeting. At the outset, Coordinator, IQAC Dr. D.D. Vishwakarma welcomed the Principal/Chairman IQAC Dr Amitabh Pandey and all members of IQAC. A review of the current status of the decisions taken in the previous meeting i.e. third Meeting of Session 2021-22 was made. Thereafter, the Agenda of the meeting was discussed and it was unanimously resolved for implementation,

Agenda of Meeting:

1. Main Exam. 2021-22 of UG Classes.
2. Submission of AQAR of Session 2021-22 for NAAC.
3. Proposal & action for Reorganization of IQAC.
4. Preparation of UG 1st Year Exam & Project Work as per New Education Policy.
5. Action Plan for the Session 2022-23 (July 2022 to March 2023)



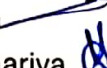
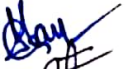


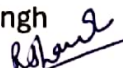
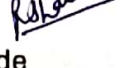
IQAC Minute of the meeting:

1. **Main Examinations (UG):** The committee reviewed the conduct and scheduling of the UG Main Examinations for the 2021-22 sessions to ensure academic timelines are met.
2. **AQAR Submission:** Strategies were discussed for the timely compilation and submission of the Annual Quality Assurance Report (AQAR) for the 2021-22 session to NAAC.
3. **IQAC Reorganization:** A formal proposal was approved to reorganize the Internal Quality Assurance Cell (IQAC) to better align with updated institutional goals and accreditation requirements.

4. **NEP Implementation:** The committee finalized the preparation for UG first-year examinations and project work modules in strict accordance with the New Education Policy (NEP) guidelines.
5. **Session Action Plan:** A comprehensive action plan for the 2022-23 academic session (July 2022 to March 2023) was formulated, focusing on administrative milestones and student development.

The following decisions were unanimously taken in the meeting:

Following members were present in the meeting.

1. Dr. D.D. Vishwakarma 
2. Dr. J. K. Dongre 
3. Prof. Sadhna Jain 
4. Dr. Gopibala Dehariya 
5. Shri Ritesh Vishwakarma 
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